

PATRON BEHAVIOR

CUS-2

Approved 7/01/2010

In order to provide the best possible experience for all those using or working at Liberty Lake Municipal Library, patrons are requested to abide by the following rules of conduct listed here and in the *Introduction to Liberty Lake Municipal Library* brochure.

Please refrain from:

1. Disruptive, abusive, or disturbing behaviors;
2. Inappropriate personal displays of affection;
3. Removal of library material without proper procedure or the mutilating or defacing of library material, furniture, or equipment;
4. Smoking or the use of smokeless tobacco;
5. Beverages containing alcohol;
6. Illegal drugs;
7. Use of personal photographic equipment without prior permission from Liberty Lake City staff. This applies to cameras and photo phones;
8. Soliciting;
9. Personal cell phones conversations inside the library;
10. Posting of notices on library windows or the Community Bulletin Board without prior permission from the librarian or professional staff;
11. Use of skateboards or roller skates (roller blades, etc.) inside the library.

Food policy:

Patrons may bring non-alcoholic beverages into the library as long as they are in secure, covered containers. Food may be brought in at the discretion of the librarian (toddler's "quiet snacks" administered by parents/care givers are exempt from requiring permission). Neither food nor beverages may ever be used while at the computers, even if the patron is only observing.

Clothing policy:

Appropriate attire for patrons of all ages shall include but not be limited to shirts and footwear. Bathing suits shall not be considered adequate attire.

Staff responsibility:

When staff members observe a patron not abiding by the Behavior Policy they are instructed to approach that patron privately and inform him/her that he is not in compliance. This will be the only warning given. If this behavior or others like it continue, the patron will be asked to leave. Any abuse or threats against staff in the performance of their duty will result in the notification of law enforcement.

Patron Rights

Patrons who have been asked to leave the library may return the next day with full privileges. But if that patron is asked to leave three times within a year, use of and borrowing privileges at the library will be revoked. At that time, the patron will be required to petition the Library Board for reinstatement to library privileges.

If a patron believes himself wrongly accused of violating the Patron Behavior Policy, he may petition the Library Board, whereupon a meeting of the full board, the librarian, staff, and a representative of the city will hear the patron and any witnesses the patron desires to bring forward. The decision of the Library Board may be appealed to the Liberty Lake City Council.

If a patron believes that any aspect of the Patron Behavior Policy is inappropriate, he/she may petition the Library Board and, if not satisfied with the results, the Liberty Lake City Council.